



शिक्षक सहकारी बँक लि.
SHIKSHAK SAHAKARI BANK LTD.
(शेड्यूल्ड बँक)

Head Office : Gandhisagar, Mahal, Nagpur – 440 018
Phone : 2774866, 2727423, 2722705

R E Q U I R E S

Shikshak Sahakari Bank Ltd., Nagpur invites applications from eligible candidates to work on CONTRACT BASIS on following posts.

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|------------------------------------|------------------|
| 1. General Manager | - 1 Post |
| 2. Deputy General Manager | - 8 Posts |
| 3. Branch Manager | - 8 Posts |
| 4. Manager (IT) | - 2 Posts |
| 5. Legal Assistant Grade II | - 1 Posts |

For Eligibility Criteria and details required to be submitted with application, please refer banks website www.shikshakbank.com

Date : 21/04/2025

**By order of Board of Directors
Chief Executive Officer**



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21/04/2025

R E Q U I R E S

Applications are invited from eligible candidates for following post on CONTRACT BASIS .

1.General Manager

1) Eligibility Criteria :	The person must be a graduate with minimum 50 % marks, preferably, with (a) Qualification in banking such as JAIIB/CAIIB/ Diploma in Banking and Finance/ Diploma in Co-operative Business Management or equivalent qualification: or (b) Chartered/Cost Accountant/MBA(Finance)/ ICWA
2) Experience	The candidate shall have a combined experience of at least Six years at the senior management level in the banking sector or non-banking finance companies engaged in lending (loan companies) and asset financing. The candidate should have knowledge of development in recent banking sector and Fundamental knowledge of technologies used in Banks. Also the candidate should have experience and knowledge of compliance culture, Risk management culture, Audit culture in co-operative banks. Knowledge of regional language (Marathi) may be considered as an advantage.
3) Age limit	Upto 55 years as on 31/03/2025

4) Remuneration	Commensurate with qualification and experience.
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2) Deputy General Manager – for Legal / Audit & Inspection / I.T./ Risk Management/Recovery/ Accounts/HR Department/ Planning & Development/ Funds & Treasury

1) Educational Qualification	Minimum L.L.B. For D.G.M Legal Minimum B.E.(I.T.) for D.G.M. I.T. and Graduate for D.G.M. of other departmental posts with minimum 50 % marks and minimum basic knowledge of Information Technology.
2)Professional Qualification	Preferably JAIIB/CAIIB/ MBA/CA/CS/ICWA/ Cyber Law/ CISA & related professional qualification in I.T. Field.
3) Additional Expertise	Candidates having knowledge and practical experience of one or more subject in accountancy, banking, co-operation, Finance, Law, Risk Management, Human Resources, Funds Management, Risk based Internal Audit.
4) Age limit	Upto 55 years as on 31/03/2025
5) Experience	1. For D.G.M., - Legal - Minimum 10 years experience in documentation of banking /NBFC's, Recovery of Loan Cases and handling other court matters out of which 5 years of experience in Banking 2. For D.G.M. - Minimum 10 years experience of banking services, of which the candidate should have minimum 5 years experience as a Managerial cadre in Legal / Audit & Inspection/ I.T./Risk Management/Recovery/ Accounts / HR Department/Planning &Development/ Funds & Treasury Knowledge of regional language (Marathi) may be considered as an advantage.
6) Remuneration	Commensurate with qualification and experience.

3) Branch Manager

1) Educational Qualification	Graduate with minimum 50% marks.
2) Professional Qualification	Preferably JAIIB/CAIIB/MBA/CA/CS/ICWA/GDCA and basic knowledge of Information Technology.
3) Additional Expertise	Candidates having knowledge and practical experience of one or more subject in accountancy, banking, co-operation, Finance, Law, Risk Management, Funds Management
4) Age limit	Upto 45 years as on 31/03/2025
5) Experience	Minimum 10 years experience of banking services, of which minimum 3 years experience as a Branch Manager
	Knowledge of regional language (Marathi) may be considered as an advantage.
6) Remuneration	commensurate with qualification and experience

4) Manager (IT)

1) Educational Qualification	Graduate with minimum 50% marks.
2) Additional Expertise	Candidate having knowledge and working experience as a System Administrator, as well as Networking Operations, having sound Knowledge of LAN/WAN, Network Monitoring, Troubleshooting and user security through firewalls, ITIL process, Server Monitoring.
3) Age limit	Upto 45 years as on 31/03/2025
4) Experience	Minimum 05 years experience in IT
	Knowledge of regional language (Marathi) may be considered as an advantage.
5) Remuneration	commensurate with qualification and experience

5) Legal Assistant Grade II

1) Educational Qualification	L.L.B. with minimum 50% marks.
2) Additional Qualification	Preferably JAIIB/CAIIB/MBA/CA/CS/ICWA/ LLM/ Cyber Law/Cooperative Law and basic knowledge of Information Technology
3) Age limit	Up to 40 years as on 31/03/2025
4) Experience	Experience in documentation of banking/NBFC's Recovery of Loan Cases and handling other court Cases.
	Knowledge of regional language (Marathi) may be considered as an advantage.
5) Remuneration	commensurate with qualification and experience

Eligible candidates shall be called for personal interview. Decision of the Board of Directors shall be final and binding to the candidates.

Candidate who have not sufficient experience shall not apply for the above post.

Interested candidates may submit their resume along with recent photograph and copies of testimonials up to 05th May 2025 on email id ssbhoadmin@shikshakbank.com

Date 21/04/2025

Chief Executive Officer